

Company Name and/or Applicant Name			
Name of Business			
Postal Address			
Vehicle Registration Number			
Contact Person		Phone	
Mobile		Email	

Please note: Hawkers, Mobile Shops, Mobile Trader and Stalls are not permitted to operate within the Waitomo District Council (WDC) area except for those that have the prior written permission of WDC.

1. Please outline the type of goods to be sold or type of trade you are wanting to undertake.

2. Do you intend to sell food Yes No
3. Do you intend to sell alcohol Yes No
- If you answered yes to either of these questions, please attach a copy of your current food registration and/or alcohol licence indicating the area it covers or a completed application for an alcohol licence and/or food registration.

Please note: this permit does not permit you to serve food or alcohol. A separate food registration and alcohol licence is required.

4. Hawkers, Mobile Shops, Mobile Trader and Stalls may trade in any place or area designated in the Public Places Bylaw. Please tick the location you wish to trade from below:

- Mōkau - Opposite Whitebait Inn on SH3 (two locations)
- Mōkau - Near the EV charging station
- Piopio
- Maniaiti/Benneydale
- Waitomo Caves
- Te Kūiti - North
- Te Kūiti - Central
- Te Kūiti - South
- Other

5. Outline the date of first trading and frequency of trading

6. Indicate the proposed hours of operation

7. Outline what provision you have made for the following services/facilities, if applicable:

Potable (i.e. wholesome, clean) water	
Waste water collection and disposal	
Handwash facilities	
Power source (e.g. electricity, gas)	
Parking	
Other, please specify	

Conditions of Operation - Mobile Shops and Hawkers

Conditions for the operation of Hawkers, Mobile Shops, Mobile Trader and Stalls is contained within the Waitomo District Council (Public Places Bylaw 2023). Council may impose conditions in accordance with the Bylaw.

Customer Signature

Date

Fees Due

Applications can be delivered to Waitomo District Council Customer Services, 160 Rora Street, Te Kuiti; posted to Environmental Health, Waitomo District Council, PO Box 404, Te Kuiti 3941 ; or emailed to info@waitomo.govt.nz

Office Use Only

Receipt No.

Date

GL Code

Permit Valid From

To

Staff Signature

Checklist:

- Payment for permit (75% refundable if application declined)
- Photo(s) of Mobile Shop or Stall
- Copy of current alcohol licence or application for alcohol licence (if applicable)
- Copy of current food registration or application for food registration (if applicable)

As part of the processing of your application, a Warranted Officer of WDC may need to conduct a site visit.

PAYMENT OPTIONS

Note: For your application to be processed your payment must be received together with this form and requested information.

Pay in Person

You can make your payment at the Waitomo District Council, Customer Services, 160 Rora Street. Payment can be made by cash, eftpos or credit card.

Pay by Direct Credit

You can make an online payment through your internet or phone banking by using the information below.

Account Information

Account details

Name of account	Waitomo District Council
Account number	03 - 0449 - 0070201 - 00
Particulars (to appear on WDC statement)	Debtors
Reference (to appear on WDC statement)	Business Trading Name